

FLORENCE UTILITY COMMISSION BOARD MEETING
Tuesday January 10, 2023 – 2:00 p.m.
Florence Utility Office, 501 Spring Avenue, Florence

PRESENT:

Board Members: Gene Lefeber and Dennis Krueger, Troy Frappier- absent
Also Present: Utility Manger Roger Secrist, Town Board Supervisor John Holbrook and Kristina Williams

1. Call to Order

The meeting was called to order at 2:00 p.m. by Commission President, G. Lefeber.

2. Meeting Minutes Approval

Motion by D. Krueger, supported by G. Lefeber to approve the following minutes as presented:

- December 13, 2022 Regular Meeting
- January 5, 2023 Special Meeting

All in favor. Motion carried.

3. WPPI

Jesse Roberts was not able to attend but the following reports were provided to the commission:

- Summary of Incentives to Customers
- 2022 Value of Local Utility Program Funds

4. Financial

- a. Income Review
 - K. Williams provided November financials.
- b. Invoice Review – general discussion
Invoice Approval
 - Motion by D. Krueger, supported by G. Lefeber to approve checks 41300 through 41357 as well as 16404 &16405. Motion carried.
- c. 2021 Audit
 - The final audit and findings were provided
 - BakerTilly will be attending February’s Meeting to present the 2021 Audit

5. Customer Accounts

- a. Aging Summary Report provided.

6. Department Updates

- a. General Updates
 - Teck Solutions is assisting with fiber lines that need to be installed to the Gate.
 - Crew is working on maintenance and inventory.
- b. Electric Department
 - 1) Substation Transformer- Roger and Steve are working with MJ Electric to assist with placement and installation. MJ Electric will be providing a quote and project outline.
- c. Natural Gas Department
 - 1) Continue to work on the operator qualification manual modifications.
 - 2) Roger will be working with City Gas to assist with some Gate Station equipment.
- d. Water Department

- 1) Chemical Rehab is near completion
 - 2) DNR Reporting is complete for the month
 - 3) Transformer issue at the well but working with FDS on Skada
- e. Wastewater Department
- 1) DNR Reporting is complete for the Sludge Removal Project
- f. Personnel- Nothing at this time.

9. Closed Session

Motion by D. Krueger, supported by G. Lefeber to move to closed session pursuant to Wis. Stat. 19.85(1)(c)(e)(f)(g) to discuss:

- a) Personnel 19.85(1)(c)(e)(f)(g)
- Motion carried.

10. Return to Open Session

Motion by D. Krueger, supported by G. Lefeber to move to open session. Motion carried.

11. Action on Items in Closed Session

No action items.

12. Open Discussion -None

14. Adjourn

There being no further business, a motion was made by D. Krueger, supported by G. Lefeber to adjourn. Motion carried.

Respectfully Submitted,

Kristina Williams

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