

FLORENCE UTILITY COMMISSION BOARD MEETING
Tuesday, October 8th 2024 – 2:00 p.m.
Florence Utility Office, 501 Spring Avenue, Florence

PRESENT:

Board Members: Gene Lefeber, Dennis Krueger, Andy Kelley
Also Present: Utility Manager Roger Secrist, Kristina Williams, Eric Lorenzen, Tiffany White, Jesse Roberts- WPPI
Excused: Town of Florence Representative

1. Call to Order

The meeting was called to order at 2:00 p.m. by Commission President, G. Lefeber.

2. Meeting Minutes Approval

Motion by D. Krueger, supported by A. Kelley to approve the following minutes with amendment of “all” contractors in the motion after closed session:

- Sept 8th ,2024 Regular Meeting Minutes

All in favor. Motion carried.

3. WPPI – Jesse Roberts

Federal EIA 861 Report has been filed. WPPI assists members with and files on their behalf. Public Power Raffle Drawing- was completed and the winners will be notified. New Constant Contact Program that will be promoting WI DOA Energy Assistance Program.

4. Financial

a. Income Review

- K. Williams provided August financials.
- K. Williams also provided 4 yr Comparison Income Statement
- Invoice Review – general discussion.

b. Invoice Approval

- Motion by D. Krueger, supported by A. Kelley to approve checks 42413 through 42456 and EFT payments. Motion carried.

5. Customer Accounts

a. General Update

- A general update was provided regarding collections, disconnections and the AR aging process.
- Tax Lien/ Tax Roll process was explained by R. Secrist and T. White.
- Motion by D. Krueger, supported by A. Kelley to approve letters to be send to all accounts with balances. Motion Carried.

6. Department Updates

a. Electric Department

General Update by R. Secrist—operations as usual. Fall push to finish up construction. Last month- a few storms with minimal outages. All bucket trucks and diggers have been inspected by Utility Sales. All Poles have been removed from Keyes Lake Drive. Transformers are still on back order. R. Secrist explained he had an opportunity to order 20- 10 KVA transformers that could be delivered by March/ April.

b. Natural Gas Department

General Update by E. Lorenzen –Crews are working on several construction projects. City Gas in Antigo is helping with some Gas Meter Testing. R. Secrist shared the PSC has approved new line extension costs effective October 1st. These tariffs were over 26 years old.

APEA- R. Secrist received a request from Robert Friberg to have the APEA Files that are on the Utility Servers, transferred to an external hard drive. Motion by D. Krueger, supported by G. Lefeber to release and transfer all APEA files to R. Friberg.

c. Water Department

General Update by E. Lorenzen—operations as usual. Monthly sampling is complete. Thursday Evening into Friday morning the crew will be working on the Fall Hydrant Flushing. R. Secrist shared he is currently working on a lead pipe report that is due to the WI DNR October 16th. Also, Hydro Corp has been working with water customers on cross connection inspections.

d. Sewer Department

General Update by E. Lorenzen—Crane Engineer is on site for annual inspections and maintenance of the lift stations. K. Williams also shared the final insurance payment was received for the Lagoon Lightening Damage. This project is now completed and was covered under the policy.

e. Personnel/ General Update

E. Lorenzen shared the AMI tower readers have been approved. The contracts will be drawn up and there is no monthly. lease payment required to have them added to the towers.

7. Closed Session

Motion by D. Krueger, supported by A. Kelley to move to closed session pursuant to Wis. Stat. 19.85(1)(c)(e)(f) to discuss:

- a) Personnel -Staffing
Motion carried.

8. Return to Open Session

Motion by D. Krueger, supported by G. Lefebber to move to open session. Motion carried.

9. Action on Items in Closed Session

None.

10. Open Discussion

None.

11. Board Comments

None.

12. Adjourn

There being no further business, a motion was made by D. Krueger, supported by G. Lefebber to adjourn. Motion carried.

Respectfully Submitted,

Kristina Williams

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